

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SOUTHERN ZONE REGIONAL PRINTING CENTRE
Dr.GRD College of Education Campus, MG Pudur, Sulur Via,
COIMBATORE-641406

F.No.: IG/SZRPC/TPT/2014

Date: .11th July 2014

Dear Sirs,

Sub: Tender for empanelment of Transporters for Transportation of Print Material of IGNOU from SOUTHERN ZONE REGIONAL PRINTING CENTRE-Coimbatore and/to other printing places located in Tamil Nadu and Pondicherry to the Regional Centres of IGNOU.

The Indira Gandhi National Open University requires the services of transporters for transportation of its print material from its Godown in Coimbatore located at the GRD College of Education premises, Sengodagoundapur, Muthugoundapur, Sulur (Via), Coimbatore -641406, TN., and/to other printing places to various IGNOU Regional Centres located all over India, mainly Southern Region. A list of these centres is given in Annexure-IV. In this connection, you are requested to go through the Annexures listed below:

- | | |
|--|--------------------------|
| (i) Instructions to Tenderers | - Annexure -I |
| (ii) Main Terms and Conditions | - Annexure-II |
| (iii) General Terms and Conditions of the Contract | - Annexure-III |
| (iv) List of Regional Centres/other centres where the print materials are required to be transported | - Annexure-IV |
| (v) Sample letter format for the tenderer for submission of the tender along with enclosures | - Annexure-V |
| (vi) Schedule of Rates | - Annexure-VI(a) to (e) |
| (vii) Time Schedule | - Annexure-VII(a) to (e) |

You are requested to submit your sealed tender /quotation duly filled in all respects and signed by you in the prescribed format (Annexure-V) superscribed "Tender for empanelment of transporters for transportation of print material of IGNOU" to the undersigned by **3.30 P.M.** on **07.08.2014**. The tender will be opened at **4.00 P.M.** on **07.08.2014** in the presence of tenderers who may wish to be present.

Please note that all the above mentioned documents are to be submitted by signing each and every page thereupon as a token of acceptance.

The estimated expenditure towards transportation of IGNOU print materials by this office will be around Rs.20 lakhs per annum.

Thanking you,

Yours faithfully,

(S.Ganesan)
NODAL OFFICER

Encl: As above



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SOUTHERN ZONE REGIONAL PRINTING CENTRE
COIMBATORE – 641 406**

ANNEXURE-I

Instructions to Tenderers

1. The Tenderers should have adequate experience in handling transportation of published articles e.g. course material, books, prospectus/ hand books, etc., within a stipulated period of time, in safe and secured condition.
2. The Tenderers are required to quote rates for transportation of print material on the basis of the weight categories of the trucks in the prescribed format viz., given at Annexure-VI as Schedule of Rates. The tenderer has to specify the time schedule of each consignment in the format placed at Annexure-VII. There should be no overwriting or cutting in rates and time quoted. In case the University desires to send the print material to any other destination which is not covered in Annexure VI & VII, the rate and time quoted for the nearest location shall be applicable.
3. In case there are some Government levies, that should be quoted separately which shall be payable only if legally admissible.
4. In case the tender submitted by the tenderer is accepted by the University and the contract for transporting IGNOU-SZRPC print materials is awarded to the tenderer, then tenderer shall within fifteen (15) days of acceptance of his tender execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender. This Agreement will be valid for a period of two years, from the date of signing it by both the parties. However, the University reserves the right to extend the agreement if so desired by university.
5. It may be noted that giving sub-contract of any consignment/job is not allowed.
6. Consignment(s) of print material will be insured against the risk for transit by the IGNOU.
7. The Tenderer who is awarded the contract (hereinafter referred to as 'Transporter') shall be responsible for security and safe custody of the print material during transit.
8. In case of any loss or damage of material during transit, the Transporter has to bear the cost of the material lost as per University rules. The same will be deducted from the bill(s)/Security Deposit of the Transporters.
9. Loading and un-loading will be done by the 'consignor'-IGNOU, Coimbatore and 'consignee'-IGNOU's Regional Centre (s)/Printer(s) respectively.

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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SOUTHERN ZONE REGIONAL PRINTING CENTRE
COIMBATORE – 641 406**

THE MAIN TERMS AND CONDITIONS FOR EMPANELMENT FOR TRANSPORTATION OF PRINT MATERIAL OF IGNOU

The Main Terms and Conditions for transportation of Print Material of IGNOU are as follows:-

1. The Agreement for Transportation of Print Material of IGNOU will be with the Registrar(Admin), Indira Gandhi National Open University, Maidan Garhi, New Delhi – 110 068.
2. Tender which is complete in all respects, in a sealed cover addressed to the Nodal Officer, IGNOU Southern Zone Regional Printing Centre, Dr.GRD College of Education Campus, Muthugounden Pudur, Sulur via, Coimbatore-641406, and superscribing “Tender for empanelment of Transporters for transportation of Print Material of IGNOU” on the envelope should be put in the tender box available at SZRPC, Coimbatore, latest by **3.30 pm of 07-08-2014**. All the bids received within stipulated time will be opened in the presence of tenderers or their authorized representatives, who may choose to attend the opening of tenders in the office of the Southern Zone Regional Printing Centre, IGNOU Coimbatore **07-08-2014 at 4.00 pm**. The decision of the “Tender Opening and Evaluation Committee” of the University shall be final and binding with regard to the opening and evaluation of the bids.
3. The rates should be quoted clearly in the enclosed annexure and there should be no overwriting/ cutting. The tender must be signed by a person duly authorized to bind the tenderers to the contract. Proof of authorization shall be furnished as “Authorization letter”, which shall accompany the tender.
4. **ELIGIBILITY AND QUALIFICATION REQUIREMENT OF TENDERES:**

No tender shall be considered valid if:-

- a) Not submitted earnest money of Rs.40,000/- by bank DD in favour of Regional Warehouse-IGNOU payable at Coimbatore.
- b) The tender is conditional and/or inconsistent with the terms and conditions of the contract given with this document.
- c) More than one rate is quoted for transportation for the station/s.
- d) the tenderer submits more than one tender or authorizes the submission of more than one tender on their behalf by one or more authorized person(s)
- e) Tender is received after the deadline for submission of bid.
- f) Tender is not accompanied with all required documents duly signed by the tenderer.
- g) Details of experience are not furnished where services are/ were provided by the tenderer.

5. BID DOCUMENT:

The tenderer is expected to examine carefully all instructions, conditions, tender form, Annexures to tender form, in the tender document. Failure to comply with the requirement of tender, submission will be at the tenderers risk and Indira Gandhi National Open University shall not be liable to be responsible for any damages/claims arisen thereof. Tenders, which are not substantially responsive to the requirement of the tender documents, will be rejected.

6. EARNEST MONEY:
 - i. The tenderer has to submit an EMD by way of irrevocable Bank Guarantee Demand Draft of Rs.40,000/- (Rupees twenty thousand only) of the successful tender which shall be adjusted against the security deposit.
 - ii. Earnest money of the unsuccessful tenderer(s) shall be refunded after awarding the contract to the successful bidders
 - iii. No interest shall be paid on Earnest Money.
 - iv. Earnest money shall stand forfeited
 - a) if the bid is withdrawn at any time before the validity period, or
 - b) if the successful tenderer fails to execute the contract and/or does not deposit the security money within the stipulated period.
 - c) The EMD is liable to be forfeited if the tenderer changes the terms and conditions or prices or withdraws his quotation subsequent to the date of opening of tender and fails to accept the order when placed or fails to commence supplies after accepting the order.
 - v. The Bank Guarantee submitted as EMD (as the case may be), shall be valid for a period of 120 days from the date of opening of the tender.
7. Award of contract shall be within the sole discretion of the university. The University is not bound to award the contract on the basis of bids received. It shall be open to the University not to accept any bid and to abandon the contract without disclosing any reason/s. It is not necessary that the lowest bid shall have to be accepted. The University reserves the right to reject or accept whole or any part of the tender. The interest of the university shall be paramount. No bidder shall have any indefeasible rights to be awarded a contract even if his price is the lowest. The decision of the university on the tender is final and binding on the tenderer.
8. Acceptance of offer will be communicated in writing by Letter or by formal 'Acceptance of Tender'. In case, acceptance is communicated by telegram or Express Letter, formal 'Acceptance of Tender' will follow in due course and in the meanwhile; the tenderer will act upon the instructions contained in the Telegram/ Express Letter.
 - a) On acceptance of the Tender, the Transporter shall submit Non-interest bearing amount of **Rs.50,000/-** (Rupees Fifty thousand only) as security deposit by way of Bank Demand Draft/Irrevocable Bank Guarantee drawn in favour of Regional Warehouse - IGNOU, payable at Coimbatore within 15 days of acceptance of the offer.
 - b) If the Transporter fails or neglects to observe or perform any of his obligations under the Agreement or if the Transporter delays/abandons the order placed by the University, it shall be lawful for the Vice Chancellor, Indira Gandhi National Open University to forfeit either in whole or in part, in his absolute discretion, the Security Deposit furnished by the tenderer and to arrange to transport the material at the risk and expense of the Transporter. Similarly, if the Transporter duly performs and completes the assigned job in all respects as per the terms and conditions of the contract to the satisfaction of the University, the Security Deposit shall be refunded to the transporter after deducting all costs, expenses and other dues including all losses and damages which are liable to be recovered from the transporter by the University.
 - c) The Security deposit can be forfeited by order of the Vice Chancellor, IGNOU, in the event of any breach or non-observance of any of the conditions of the Contract. On the expiry of the contract, such portion of the said contract as may be considered by the Vice Chancellor, IGNOU sufficient to cover an incorrect or excess payment made on the bills of the transporter, shall be retained by him until the final audit report on the account of the bill had been received and examined.
 - d) Any amount of money due and payable to the Transporter(s) including Security Deposit refundable to him/them under this Contract may be appropriated by the IGNOU and set off against any claim of IGNOU in respect of any sum of money arising out of any other Contract(s) made by the Transporters

with the University and for such purpose the University shall be entitled to sell and/or realize such securities forming the whole or part of any such Security Deposit in any manner whatsoever as the University may deem fit.

- e) The Security Deposit shall be released by the University only after successful completion of the Agreement which shall be for two years from the date of signing of Agreement after deducting any amount due on the transporter, and upon complete satisfaction of the University.
9. The University reserves the right to take any such actions as deemed fit against the Transporter in case of failure on the part of the transporter for fulfilling the contract apart from forfeiture of earnest money/ security deposits.

10. PAYMENT:-

100% payment shall be released within 30 (thirty) working days of the University from the date of submission of the bills duly supported by the relevant documents including proof of delivery (POD) of consignment provided all the required documents are found to be in order. The bills should be submitted in time and supported by relevant documents.

11. INCOME TAX

The successful tenderer will have to essentially furnish their firm's Permanent Account Number (PAN) issued from Income-Tax Department.

12. VALIDITY

The rates quoted and accepted shall remain, valid and not subject to change, even whatsoever are the grounds, for a period of two year from the date of signing of the Agreement.

13. The term of the contract shall be two years from the date of signing of the Agreement. ***However, the university reserves the right to extend the agreement if so desired by the University.***

Nodal Officer
IGNOU-SZRPC
Coimbatore



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SOUTHERN ZONE REGIONAL PRINTING CENTRE
COIMBATORE – 641 406

ANNEXURE-III

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. The Transporter shall ensure that the material is delivered within the time schedule given by him and at the rates mentioned in Appendix to the Agreement. The rates quoted by the Transporter and accepted by the IGNOU and validity of the Contract shall be valid for a period of two years from the date of signing of the Agreement.
2. The University shall pack its print and other study print material in packets/bundles and will inform the Transporter to lift them from the places indicated by University. The loading of the packets will be carried out by the University at Coimbatore or at its printing places and the unloading will be carried out by the Regional Centres/Other printing places.
3. The University reserves the right to split the Consignment at the convenience of the University and also specify the destinations to minimize the expenditure.
 - a) The Transporter herein shall be responsible for the security and safe custody of the print material during transit and at designated station and agree to keep IGNOU indemnified against all losses on account of any act or omission on the part of Transporter/ its Employees/ Agent.
 - b) The Transporter shall deliver the study/print material to the Regional Centre(s)/ Other Centres/Printing places in the same truck/lorry in which the material was booked, in case of failing which, the University reserves the right to impose **penalty**.
4. The Transporter shall take the print material to be delivered under this Agreement from the places indicated and informed by the consignor (IGNOU, Coimbatore) and shall deliver the same at the indicated destination/ to the Regional Centre(s). The transporter shall take the acknowledgement of receipt of material with stamp and legible signatures, with the name of receiver with date from the Regional Centre/Printing places and shall return the same to the Consignor along with the bill(s). However, confirmation of delivery of the consignment be conveyed to Consignor every week for records.
5. If the consignment is not delivered at the destination to the consignee Regional Centres/Other Centres by the transporter due to any reason whatsoever, the same shall be informed to the consignor by furnishing the reasons thereof and shall be delivered as per the directions of the University.
6. **Penalty Clause**
If the transporter fails or neglects or defaults to deliver the consignment as per Agreement at the indicated destination within the prescribed stipulated period and to the complete satisfaction of the University, a penalty shall be imposed at the rate of Rs.300/- (Three Hundred only) per day for each day and this amount shall be deducted from the bill/s of the contractor. In case the Transporter refuses to deliver the consignment (s), the security money of the transporter shall be forfeited, in furtherance of the above, as deemed fit by the University.
7. The transporter shall give the name(s), address and phone nos. of authorized persons of the transporters who can be contacted for assigning work.

8. The transporter shall provide a list of trucks/tempo with valid permits to ply at Coimbatore and in other states covered in Annexure – IV.
- (b) The Transporter shall supply a list of addresses of their offices and agents in different location/ destination in India where they can be contacted in case of any difficulty.
10. After making delivery of each consignment the bill (in triplicate) prepared on the basis of the accepted rates should be submitted to the Nodal Officer, IGNOU SZRPC at Coimbatore for necessary action together with receipted delivery vouchers with date for the material delivered. Payment of bills will be arranged within 30 working days from the date of receipt of bills subject to the condition that bills are in order. The IGNOU reserves the right to carry out a post payment audit of the Transporter bill including all supporting vouchers. The IGNOU further reserves the right to enforce recovery of any overpayment coming to light as a result of such audit by any or all the methods prescribed above. **In case the transporter pays the labour charges for unloading the truck(s), the transporter should get the payment verified from the staff of Regional Centres/Printing locations.**
11. The octroi/toll tax (Govt. levies/taxes), which may be paid by the Transporter to the Govt./Municipal authorities shall be paid by him and submit the original receipts of the same which shall be reimbursed by the University to the Transporter.
12. The Agreement so executed between the University & the transporter can be terminated before the expiry of the period, by giving one month notice by either party without assigning any reasons. However, this will be result of the poor performance of the transport agency and security deposited by the firms will stand forfeited. Notwithstanding the issuance of termination notice by either party, both parties or for violation of any of the terms and conditions herein shall be bound to complete their respective obligations which are pending on the said date.
13. IGNOU will generally give 24 hours notice to the Transporter for providing vehicles at their premises in Coimbatore. However, in emergent situations Transporter shall provide the Vehicle(s) on the same day of notice also, as per the requirement of the University.
14. No payment on account of Dharam Kanta/Weigh Bridge fee shall be payable to the Transporter weight receipt.
15. The delivery time of the material at Regional Centres of IGNOU shall be from 10.00 a.m. to 3.00 p.m. on all working days. IGNOU shall endeavor to schedule the departure of vehicle(s) from Coimbatore in a manner that the same can reach the consignee Station(s) on working days. Transporter shall keep the movement of their vehicle(s) as per the time schedule given by them (Annexure-VII).

REPRESENTATIONS AND WARRANTIES:

16. The Transporter represents and warrants:
- (a) That it is duly established and existing under the laws of jurisdiction stated against its name in this Agreement and has the power and authority to sign this condition and the Agreement.
- (b) That it has the requisite legal power and authority to perform and comply with its duties and obligations under the conditions herein and the Agreement.
- (c) That the execution, delivery and performance of these conditions and those in Agreement have been duly authorized by all requisite actions and will not constitute a violation of (i) any statute, judgment, order, decree or regulation of any court, governmental instrumentality or arbitral tribunal applicable or relating to itself, its assets or its functions or (ii) any other documents or to the best of its

knowledge or any indenture, Agreement or agreement to which it is a party or by which it may be bound;

- (d) That there are no actions, suits or proceedings pending or, to the best of knowledge threatened against it before any Court, Governmental Instrumentality or arbitral tribunal that restrain it from performing its duties and obligations under the conditions herein or the Agreement.

CONFIDENTIALITY

- 17. (a) Transporter undertakes to treat the Agreement and each of the terms as confidential and undertakes not to disclose it to any third party or the terms of this Agreement without the prior written consent of IGNOU.
- (b) The obligations undertaken hereto shall not apply to any information obtained which is or becomes published or is otherwise generally available to the public other than in consequence of any willful or negligent act or omissions of contractor or any of its employees and such obligations shall survive the termination of this agreement.

NOTICES

- 18. (a) Any notice, approval, consent and or other notification required or permitted to be given in writing in English and shall be personally delivered, or transmitted by registered airmail with postage fully paid, or transmitted by telex or facsimile (with postage prepaid airmail confirmation) to the address specified below or to such other address as may, from time to time, be given by each party to the other party in writing and in the manner herein before provided:

IGNOU: Indira Gandhi National Open University, SZRPC, Coimbatore.

Transporter: _____

- (b) Any notice, approval, consent and other notification required or permitted to be given hereunder shall be deemed to have been given on the date of receipt when personally delivered, within seven (7) days after having been posted when transmitted by registered airmail or on the date of transmission with confirmed answer back, when transmitted by telex/e-mail/facsimile.

DISPUTE RESOLUTION

- 19. (a) if any dispute or difference of any kind whatsoever shall arise out between the parties in connection with the terms & conditions of Tender the parties shall attempt for a period of 30 days after receipt of notice by the other party of the existence of a dispute to settle such dispute in the first instance by mutual discussions between the parties.
- (b) If the dispute cannot be settled by mutual discussions within 30 days as provided herein, the dispute shall be referred to the sole arbitration of the Vice-Chancellor, IGNOU or his nominee. The arbitration proceedings shall be held in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof.
- (c) The arbitration proceedings shall be conducted in the English Language. The venue of arbitration shall be Delhi/Coimbatore
- (d) Both the parties to this agreement shall bear the cost of arbitration equally.

**LIST OF IGNOU REGIONAL CENTRES FOR TRANSPORTATION OF PRINT MATERIALS
FROM COIMBATORE/CHENNAI/MADURAI/PONDICHERRY/SIVAKASI/**

S. No.	Regional Centres at	S. No.	Regional Centres at
1	Hyderabad (Andra Pradesh)	29	Jaipur (Rajasthan)
2	Bangalore (Karnataka)	30	Jammu (Jammu & Kashmir)
3	Cochin (Kerala)	31	Jodhpur (Rajasthan)
4	Chennai (Tamil Nadu)	32	Jorhat (Assam)
5	Panaji (Goa)	33	Karnal (Haryana)
6	Thirvanathapuram (Kerala)	34	Khanna (Punjab)
7	Vijayawada (Andra Pradesh)	35	Kohima (Nagaland)
8	Madurai (Tamil Nadu)	36	Kolkata (West Bengal)
9	Vatakara (Kerala)	37	Koraput (Orissa)
10	Vizagapatnam (AP)	38	Lucknow (Uttar Pradesh)
11	Bijapur (Karnataka)	39	Mumbai (Maharashtra)
12	Agartala (Tripura)	40	Nagpur (Maharashtra)
13	Ahmedabad (Gujarat)	42	Noida (Uttar Pradesh)
14	Aizawl (Mizoram)	43	Patna (Bihar)
15	Aligarh(Uttar Pradesh)	44	Port Blair (Andaman & Nicobar Island)
16	Bhagalpur (Bihar)	45	Pune (Maharashtra)
17	Bhopal (Madhya Pradesh)	46	Raghunathganj (West Bengal)
18	Bhubaneshwar (Orissa)	47	Raipur (Chattisgarh)
19	Chandigarh (Haryana)	48	Rajkot (Gujarat)
20	Darbanga (Bihar)	49	Ranchi (Jharkhand)
21	Dehradun (Uttaranchal)	50	Saharsa (Bihar)
22	Delhi	51	Shillong (Meghalaya)
23	Deoghar (Jharkhand)	52	Shimla (Himachal Pradesh)
24	Gangtok (Sikkim)	53	Siliguri (West Bengal)
25	Guwahati (Assam)	54	Srinagar (Jammu & Kashmir)
26	Imphal (Manipur)	55	Varanasi (Uttar Pradesh)
27	Itanagar (Arunachala Pradesh)		
28	Jabalpur (Madhya Pradesh)		

PRINTING LOCATIONS OF IGNOU – SZRPC – COIMBATORE

1. CHENNAI 2. COIMBATORE 3.MADURAI 4. PONDICHERRY
5. SIVAKASI

ON LETTER HEAD OF TENDERER

To

Date : _____

The Nodal Officer
SOUTHERN ZONE REGIONAL PRINTING CENTRE,
Dr.GRD College of Education Campus, MG Pudur, Suler Via,
COIMBATORE-641406

SUB: SUBMISSION OF TENDER FOR TRANSPORTATION OF IGNOU PRINT MATERIAL FROM COIMBATORE/OTHER PRINTING LOCATIONSTO REGIONAL CENTRES.

Sir,

This is with reference to your invitation of tender dated 11.07.2014 on the above mentioned subject. We are submitting the following information and enclosing document asked for in the tender.

1. Name and complete address _____
With telephone, fax nos, e-mail of _____
Tenderer. _____

2. Legal status of tenderer (State
Whether a proprietorship,
Partnership, or a company) _____
3. Total Experience in the line of transporting of print material.
 - a) Name of the Organisation(s) where service provided
 1. _____
 2. _____
 3. _____
 - b) Period of contract/ service provided with dates:
 1. _____
 2. _____
4. Total number of trucks/ vehicles owned by the Tenderer _____
5. PAN No. of organization: _____

6. Details of earnest money deposit of Rs. 40,000/- in the form of a Demand Draft drawn in favour of "IGNOU" payable at Coimbatore..
 - a) Name of the Bank
 - b) Bank draft No. and dated:
7. Schedule of Rates duly filled in and signed by the tenderer Annexure - VI
8. Enclosures
 - a) Letter of authority to sign the tender documents
 - b) Copies of the Contract/ Agreement/ Letters awarded to the tenderer by the organization(s) in support of proof of experience.
 - c) Acceptance of the IGNOU's Terms and Conditions in writing as contained in Annexure-II to the Tender document.

We hereby accept all the Terms and Conditions contained in the tender document at Annexure-II & Annexure-III.

Date: _____

Place: _____

Signature of Tenderer

Name : _____

Address: _____

RUBBER SEAL

Enclosures: As stated above.

Schedule of Rates for Transportation of Print Material of IGNOU from COIMBATORE-TN**(To be filled by the Tenderer)**

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Hyderabad (Andra Pradesh)																
2	Bangalore (Karnataka)																
3	Cochin (Kerala)																
4	Chennai (Tamil Nadu)																
5	Panaji (Goa)																
6	Thirvanathapuram (Kerala)																
7	Vijayawada (Andra Pradesh)																
8	Madurai (Tamil Nadu)																
9	Vatakara (Kerala)																
10	Visakhapatnam (AP)																
11	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Place: _____

Signature

(Name and Address of the Company/Firm with Rubber Stamp)

Schedule of Rates for Transportation of Print Material of IGNOU from MADURAI-TN
(To be filled by the Tenderer)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Date : _____

Place: _____

Signature

(Name and Address of the Company/Firm with Rubber Stamp)

Schedule of Rates for Transportation of Print Material of IGNOU from SIVAKASI-TN
(To be filled by the Tenderer)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Date : _____

Place: _____

Signature

(Name and Address of the Company/Firm with Rubber Stamp)

Schedule of Rates for Transportation of Print Material of IGNOU from CHENNAI-TN**(To be filled by the Tenderer)**

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Date : _____

Place: _____

Signature

(Name and Address of the Company/Firm with Rubber Stamp)

Schedule of Rates for Transportation of Print Material of IGNOU from PONDICHERRY**(To be filled by the Tenderer)**

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Rates in Rupees for each category of weight in Metric Tones (MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Signature

Date : _____

(Name and Address of the Company/Firm with Rubber Stamp)

Place: _____

Time Schedule for Transportation of Print Material of IGNOU from COIMBATORE-TN**To be filled by the Tenderer)**

We shall be taking the following time to deliver the Print Material of IGNOU

<u>Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below</u>																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Hyderabad (Andra Pradesh)																
2	Bangalore (Karnataka)																
3	Cochin (Kerala)																
4	Chennai (Tamil Nadu)																
5	Panaji (Goa)																
6	Thirvanathapuram (Kerala)																
7	Vijayawada (Andra Pradesh)																
8	Madurai (Tamil Nadu)																
9	Vatakara (Kerala)																
10	Visakhapatnam (AP)																
11	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
26	Kolkata (West Bengal)																
27	Koraput (Orissa)																
28	Lucknow (Uttar Pradesh)																
29	Mumbai (Maharashtra)																
30	Nagpur (Maharashtra)																
31	Noida (Uttar Pradesh)																
32	Patna (Bihar)																
33	Port Blair (Andaman &																
34	Pune (Maharashtra)																
35	Raghunathganj (West																
36	Raipur (Chattisgarh)																
37	Rajkot (Gujarat)																
38	Ranchi (Jharkhand)																
39	Saharsa (Bihar)																
40	Shillong (Megalaya)																
41	Shimla (Himachal Pradesh)																
42	Siliguri (West Bengal)																
43	Srinagar (Jammu & Kashmir)																
44	Varanasi (Uttar Pradesh)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time Schedule for Transportation of Print Material of IGNOU from MADURAI-TN**To be filled by the Tenderer)**

We shall be taking the following time to deliver the Print Material of IGNOU

<u>Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below</u>																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Signature

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time Schedule for Transportation of Print Material of IGNOU from SIVAKASI-TN**To be filled by the Tenderer)**

We shall be taking the following time to deliver the Print Material of IGNOU

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
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32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Place: _____

Signature,

(Name and Address of the Company/Firm with Rubber Stamp)

Time Schedule for Transportation of Print Material of IGNOU from CHENNAI -TN**To be filled by the Tenderer)**

We shall be taking the following time to deliver the Print Material of IGNOU

<u>Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below</u>																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

Signature,

Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
25	Kolkata (West Bengal)																
26	Koraput (Orissa)																
27	Lucknow (Uttar Pradesh)																
28	Mumbai (Maharashtra)																
29	Nagpur (Maharashtra)																
30	Noida (Uttar Pradesh)																
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32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Place: _____

Signature,

(Name and Address of the Company/Firm with Rubber Stamp)

Time Schedule for Transportation of Print Material of IGNOU from PONDICHERRY**To be filled by the Tenderer)**

We shall be taking the following time to deliver the Print Material of IGNOU

<u>Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below</u>																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
1	Coimbatore(Tamil Nadu)																
2	Hyderabad (Andra Pradesh)																
3	Bangalore (Karnataka)																
4	Cochin (Kerala)																
5	Chennai (Tamil Nadu)																
6	Panaji (Goa)																
7	Thirvanathapuram (Kerala)																
8	Vijayawada (Andra Pradesh)																
9	Madurai (Tamil Nadu)																
10	Vatakara (Kerala)																
11	Visakhapatnam (AP)																
12	Bijapur (Karnataka)																

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Date : _____

Place: _____

(Name and Address of the Company/Firm with Rubber Stamp)

Time in Days (upto the respective MT) for each category of weight in Metric Tones(MT) mentioned below																	
S. No	Station	0.5 MT	1 MT	1.5 MT	2 MT	2.5 MT	3 MT	3.5 MT	4 MT	5 MT	7 MT	9 MT	12 MT	15 MT	18 MT	20 MT	25 MT
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31	Patna (Bihar)																
32	Port Blair (Andaman &																
33	Pune (Maharashtra)																
34	Raghunathganj (West																
35	Raipur (Chattisgarh)																
36	Rajkot (Gujarat)																
37	Ranchi (Jharkhand)																
38	Saharsa (Bihar)																
39	Shillong (Megalaya)																
40	Shimla (Himachal Pradesh)																
41	Siliguri (West Bengal)																
42	Srinagar (Jammu & Kashmir)																
43	Varanasi (Uttar Pradesh)																

Date : _____

Place: _____

Signature

(Name and Address of the Company/Firm with Rubber Stamp)